

Stephanie Finnie, Clerk  
Newton County Clerk of Superior Court  
1132 Usher Street  
Room 338  
Covington, GA 30014  
Email: [jurorservices@co.newton.ga.us](mailto:jurorservices@co.newton.ga.us)  
Direct juror phone line: 770-784-2040  
Acknowledgment of summons: 770-788-3773  
Juror Information Line as to upcoming Trial week: 470-782-0221

The affidavit addressed in each of these sections can be found [here](#). Please note additional documentation is required to be submitted along with this affidavit. The affidavit must be signed and notarized. You may submit your affidavit by email to: [jurorservices@co.newton.ga.us](mailto:jurorservices@co.newton.ga.us) or by mail to: [Stephanie Finnie, Newton County Clerk of Superior Court, 1132 Usher Street, Room 338, Covington, GA 30014](#). Your request must be received no less than 7 days prior to the starting date of your service. Thank you – Jury Clerk

### **Qualification of Jurors**

- Are you a U.S. Citizen? (affidavit and a copy of our permanent resident card or Visa required)
- Are you at least 18 years of age? (affidavit required)
- Are you a resident of Newton County? (affidavit and additional documentation required)
- Have you had your civil rights restored IF you were convicted of a Felony? (affidavit and additional documentation required)

### **Postponement / Deferral**

- Requests for ONE TIME postponement / deferral must be submitting in writing for review - (affidavit required and additional documentation may be required) – you will receive an email confirming or denying your request. Please make sure to include a valid email address when submitting your request.

### **Exemptions**

- If you are over 70 years of age you may request to be removed from the Jury list (Permanent exemption – affidavit required)
- I am a Full-time student (temporary exemption – affidavit and additional documentation required)
- I am a Homeschool Teacher – (temporary exemption - affidavit must be submitted that juror has no reasonably available alternative for the child/children)
- I am the primary caregiver having active care and custody of a child six years of age or younger – (temporary exemption - affidavit must be submitted that such juror has no reasonable alternative child care available) – please note for this exemption: 1. your questionnaire will need to be submitted prior to this request 2. You must not be employed outside the home; and 3. “Reasonably available alternative child care includes a spouse”.
- I am the primary UNPAID caregiver for a person over age 6 and such person has a physical or cognitive limitation – (temporary exemption – affidavit required to be signed by the juror along with a [physician’s affidavit](#) supporting the juror’s affidavit) **please contact Clerk’s office for physician’s affidavit.**
- Active Military Orders – (temporary exemption - affidavit required along with Military Orders)
- Those jurors with a temporary or permanent medical condition that would prevent attendance will be required to submit an affidavit along with a [physician’s affidavit](#) indicating the condition temporary (indicating time frame) or permanent. **Please contact Clerk’s office for physician’s affidavit.**